

## **COMPONENTS OF A MODERN DAY JOB SEARCH**

### 1. WRITTEN DOCUMENTS

- o Resume & Cover Letter
- Letters of Recommendation
- o Thank You Notes

#### 2. ONLINE DOCUMENTS

- o LinkedIn Profile
- o LinkedIn Recommendations
- Personal/Career Portals www.about.me
- o Career Websites www.joesmith.com
- White Papers

### 3. MARKETING

- Business Cards
- o QR Codes
- o Portfolio of Work
- o Case Studies
- o Social Media
- o Blogs
- o Online Identity
- o Video Resume
- o Email Marketing
- o Value Proposition Letter

#### 4. IMAGE

- Suit Colors Blue, Grey, Black, Red (for women)
- o Accessories and Personal Grooming
- 5. PHYSICAL HEALTH
- 6. MENTAL HEALTH
- 7. INTERVIEW SKILLS

# 8. NETWORKING

- Associations / Chambers / Seminars / Events /Trade Shows
- Introductions
- o One-to-One Meetings
- o Referrals
- o Volunteer Work
- 9. EXECUTIVE RECRUITERS